

## ARTISAN VENDOR APPLICATION

IF YOU ARE A CRAFTER, BAKER, CANDLE MAKER, BEEKEEPER, POTTER, ARTIST, PAINTER  
 IF YOU WORK WITH EGGS, OR FABRIC, OR SOAP, OR BEADS ...  
 OR IF YOU MAKE JAMS, OR KNIT, OR CROCHET, OR WEAVE  
 PLEASE FILL OUT THIS APPLICATION  
 ALL ARTISANS WELCOME!

Every vendor must fill out an application, every season.

Please fill out one application per Vendor, Farm or Business.

Please list any representatives that will be present at market in one application.

Vendor Name: \_\_\_\_\_

Vendor Address \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Website: \_\_\_\_\_

Vendor Email Address: \_\_\_\_\_

Vendor Phone Number: \_\_\_\_\_

Directions to Home/Farm/Facility from Scottsville: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How far do you travel from your home/farm to market each week? \_\_\_\_\_

Please list any Employees and/or Representatives of your business that will be present at market and/or assist with operation of the booth: \_\_\_\_\_

\_\_\_\_\_

What is the best way to contact you? (Please Circle)      **EMAIL**                      **PHONE**                      **SNAIL MAIL**

Does your business accept Credit Cards? (Please Circle)                      **YES**                      **NO**

Are you interested in learning more about taking part in SNAP? (Supplemental Nutrition Assistance Program)?  
 This only applies to vendors who have food products.                      **YES**                      **NO**

May we use your business name and any images of your business taken at the Market for promotional use – both in print and electronically? (Please Circle) **YES** **NO**

- If you check or circle no, the market *will not* advertise your company, photos and/or products and services in any of its marketing or promotions – including print ads, print articles, online advertising, online on the Market Website, or on social media.

The Scottsville Farmer's Market conducts Farm & Facility Inspections twice seasonally for the produce vendors at our market. For craft and artisan vendors, we ask that you submit photos via email (or however is most convenient for you) of your workspace, along with examples of your work. We also ask for any other photos you deem important to showcase your talent. (Examples include images of a project in-progress, an image of you performing your trade etc.)

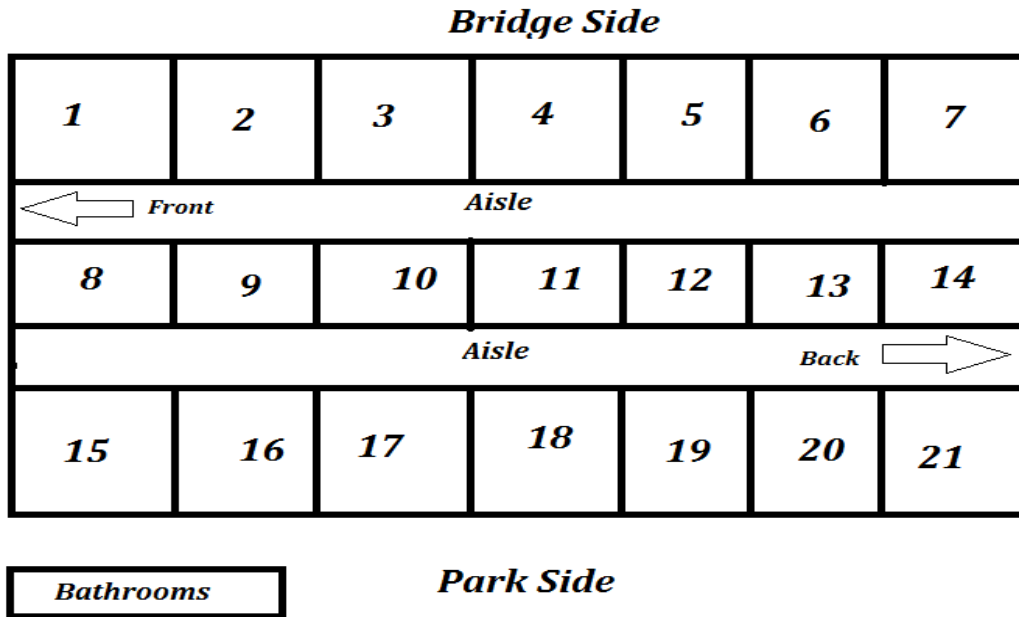
These images of your workspace will be used for verification of goods sold, and talent of vendor – by the Market Manager, and only the Market Manager, unless deemed necessary to be brought to the attention of the Farmer's Market Committee.

\*\*The images of your work and designs are more-so used to help promote your business on Social Media, and gives the Market Manager a stockpile of images to share mid-week, or to showcase an artist and their work. Please

**Bay Preference:** (Please Check the Proper Box Suited for your Business Needs)

Please see on the following page, the grid of the Farmer's Market Pavilion, and mark your first and second desired space. Spaces are assigned at the discretion of the Farmer's Market Manager, with the intent of creating a diverse and organized market layout.

- Side Bay – Direct Vehicle Access, Access to Electricity – Measures 12x12ft  
**Cost: \$200 Seasonally, \$10 Weekly (as available)** (THESE GO QUICKLY) (LARGEST SPACE WE HAVE)
- Center Aisle Space – Measures 10x8ft (BAYS #8-14)  
**Cost: \$100 Seasonally, \$5 Weekly (as available)**
- Shared Center Aisle Space – Measures 5x8ft  
**Cost: \$50 Seasonally (fits a table and an upright display well, perfect for the small vendor!) (THE BEST DEAL, AND MOST EXPOSURE TO FOOT TRAFFIC. FLEXIBILITY IS REQUIRED, AND SPACE MAY ROTATE WITHIN THE CENTER AISLE ON A WEEK-TO WEEK BASIS)**
- Tent Space - Measures 10x10ft – **TENT SPACES ARE AVAILABLE EVERY WEEK, NO MATTER WHAT Vendor must supply own tent.** Electricity can be provided; you must let the Market Manager know of your needs in advance. Please supply your own extension cord.  
**Cost - \$100 Seasonally, \$5 Weekly (as available)**  
**Larger tents may incur additional fees.**



PLEASE CIRCLE YOUR STATUS:

Please Circle your Status:      **Seasonally Attending Market**      **Attending the Market Weekly**  
    Please Circle The Weeks You Will Not Attend      Please Circle The Weeks You Will Attend

APRIL – 1    8      15    22    29

\*April 1, 8, 15, 22, 29 of the 2017 Season will be “unmanaged-unofficial markets” – mostly featuring plant starters, meat, eggs and other early spring produce. The Season Grand Opening is May 6<sup>th</sup>.

MAY – 6    13\*    20    27

JUNE – 3    10    17    24\*

JULY – 1    8    15    22    29

AUGUST – 5    12    19    26

SEPTEMBER – 2      9    16    23    30

OCTOBER – 7    14    21    28

NOVEMBER – 4    11    18\*    22\*

**\*\*PLEASE STAY IN CONTACT WITH THE MARKET MANAGER THROUGHOUT THE SEASON, AND CHECK THE FARMER'S MARKET FACEBOOK PAGE TO STAY IN THE LOOP ABOUT UPCOMING EVENTS.**

Some Dates that are already established for the 2017 Season are:

\*Piedmont Virginia Fiddle and Banjo Concert (May 13)

- **THIS EVENT ONLY OCCUPIES 12 VENDORS TOTAL**

\*Pollinator Week (ends on Saturday June 24, 2017)

\*Holiday Artisan Bazar and Bake Sale (Saturday November 18, 2017)

**125 Fleet Street, Scottsville VA**  
**Every Saturday – April 1 – November 18<sup>th</sup> 2016, Rain or Shine**

<https://www.facebook.com/FarmersMarketScottsville>

Market Manager - Shannon Bostic

[shannon.scottsvillemarket@gmail.com](mailto:shannon.scottsvillemarket@gmail.com) << BEST FORM OF CONTACT ---- 434-286-9267 (Office)

\*Mid-Week Thanksgiving Market and LAST official day of the 2017 Season (Wednesday November 22, 2017)

Is everything you plan on selling at market produced by yourself? (Please Circle)      **YES**      **NO**

All finished goods and produce sold at market must originate from the County of Albemarle, or its adjacent counties: Louisa, Fluvanna, Buckingham, Nelson, Augusta, Rockingham, Greene and Orange.

Please List all Goods you wish to sell at the Scottsville Farmer's Market in the 2016 Season.

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If Additional space is needed, please add further notes to the back of the application.

By signing below, the vendor agrees to strictly adhere to and operate pursuant to the published contract agreement of the Scottsville Farmer's Market. Fraudulent, dishonest or deceptive merchandising or collusion to set prices among vendors may be grounds for forfeiture of the right to do business in the market for a length of time – to be determined by the Farmer's Market Committee.

**I have read and understand the Scottsville Farmer's Market rules and guidelines (not attached to this application) and agree to abide by them. I also agree to hold harmless the Town of Scottsville in the event of an accident or damage to property arising out of my participation in the Scottsville Farmer's Market.**

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_